

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Mrs. Lesa I. Butera, President
Mrs. Angel L. Helm, Vice President
Mr. Gregory L. Portner, Treasurer
Mrs. Carolyn M. Bamberger
Mrs. Michelle M. Davis
Mr. John A. Larkin
Mrs. Karen R. McAvoy
Scott C. Painter, Esq.
Mrs. Anne P. Seltzer

Non Members

Mrs. Corinne D. Mason, Board Secretary
Mr. Matthew S. Stem, Assistant Superintendent

Ex Officio Member

Mrs. Julia R. Vicente, Superintendent

SCHOOL BOARD MEETING

Monday, May 13, 2013 – 6:00 P.M.
Community Board Room

- I. **Call to Order –Mrs. Lesa I. Butera, Board President, Presiding**
 - II. **Pledge of Allegiance – Mrs. Butera**
 - III. **Announcement of Recording by the Public – Mrs. Butera**
 - IV. **Roll Call – Ms. Stafford**
 - V. **Welcome to Visitors & Announcement of Meetings – Mrs. Butera**
 - Finance/Personnel Committee Meeting – May 20, 2013, 5:15 p.m.
 - Technology Committee Meeting – May 22, 2013, 12:00 p.m.
 - Curriculum Committee Meeting – May 22, 2013; 2:30 p.m. (Rescheduled from May 8)
 - School Board Business Meeting – **Tuesday**, May 28, 2013, 6:00 p.m.
 - Personnel/Policy Committee Meeting – June 4, 2013 5:00 p.m.
 - Finance/Facilities Committee Meeting – June 5, 2013 - 12:00 p.m.
- All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.
- VI. **Report from Student Representative**
 - VII. **Recognition – Mrs. Vicente**
 - A. Field of Distinction Award
 - B. Pennsylvania Registered School Business Official

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VIII. Presentation

- A. RBC Capital Markets – Mr. Ken Phillips

IX. Committee Reports

- A. Finance – Mrs. Helm
- B. Facilities – Mrs. Bamberger
- C. Curriculum – Mrs. McAvoy
- D. Technology – Mr. Portner
- E. Personnel – Mrs. Seltzer
- F. Policy – Mr. Painter
- G. Ad Hoc
 - Development Advisory – Mrs. Davis
- H. Berks County Intermediate Unit Board Report – Mrs. Seltzer
- I. Berks Career & Technology Center Board Report – Mr. Painter
- J. Berks EIT Report – Mr. Larkin
- K. Wyomissing Area Education Foundation – Mrs. Butera
- L. Legislative Report – Mrs. McAvoy

X. Public Comment – Mrs. Butera

Speakers are requested to identify themselves by name and address.

XI. Superintendent's Report – Mrs. Vicente

A. Curriculum and Technology – no items

The following Curriculum and Technology item is for discussion:

1. Accept Apple proposal agreement for purchase of 180 iPads under a four-year purchase agreement totaling \$91,222.
Background information: The annual payment would be \$24,119.82 for four years at an interest rate of 3.87%

B. Finance and Facilities

MOTION

It is recommended that the Board of School Directors approve the following Finance and Facilities item:

1. Approve Parameters Resolution regarding refinancing of the series 2009B general obligation bond.

The following Finance and Facilities items are for discussion:

1. Approve the following donations through the Development Office towards the purchase of stage lighting:
 - \$500 from Stephen P. & Lisa M. Banco
 - \$500 from Mary M. Zervanos Dialectos
 - \$500 from Brian K. & Sarah C. Reedy

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2. Approve the following donations from the Wyomissing Area Education Foundation:
 - \$1,200 – 9th grade English classroom library
 - \$1,996 – acoustic shells for auditorium
3. Approve donation from Wyomissing Area Music Association in the amount of \$3,200 for acoustic shells for auditorium.
4. Approve BCIU rates for 2013-14 programs and services – Alternative Education: \$82 per hour, Emotional Support: \$172 per hour. See attachments for Early Intervention and Special Education rates.
5. Approve interscholastic student insurance premium in the amount of \$7,280.
Background information: This is an increase of 2.825% from last year. Coverage is through American Management Advisors, Inc.
6. Approve annual maintenance services agreement with NRG Building Services, Inc. for the TAC/Invensys Building Control System in the amount of \$24,660.00.
Background information: The price for the annual service agreement is no cost increase from previous year. The cost includes the software subscription fee as well as training and upgrades.
7. Approve the following as required for Stadium Field subsurface remediation:
 - a. Stadium Solutions, Inc. for collection and distribution of storm water from the existing home bleachers in the amount of \$14,729.
 - b. _____ for utility remediation in the amount of \$_____
 - c. _____ for compaction grouting in the amount of \$_____
 - d. Hummer Turfgrass System, Inc. for turf, lawn and irrigation system repair and restoration in the amount of \$95,701.
8. Approve Berks County Joint Purchasing bid for Trash Removal and Recycling.
 - a. 4 cubic yard trash dumpster - \$14.57 per pick-up
 - b. 4 cubic yard recycle dumpster - \$8.00 per pick-up
 - c. 3 cubic yard recycle dumpsters - \$6.00 per pick-up

Background information: This is a two-year bid beginning July 1, 2013 through June 30, 2015. The new trash dumpster pricing is a decrease of \$1.35 per pick-up. The recycle dumpster pricing is a decrease of \$7.77 and \$9.77 per pick-up. The old hauler is Waste Management of PA, Inc. and new hauler is Republic Services, Inc.

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9. Approve Berks County Joint Purchasing bids for custodial supplies.

Hillyard Company (Co-Stars)	\$26,002.66
Jersey Paper Plus, Inc.	162.20
Clean Image, Inc.	400.50
Pennsylvania Paper and Supply	338.00
Calico Industries Inc.	2,617.50
Hassinger & Company Inc.	53.10
MJ Earl Inc.	2,223.00
Pyramid School Products, Inc.	28.80
Singer Equipment Company	3,637.50
Xpedx	124.50
<u>Philip Rosenau Co, Inc.</u>	<u>41.26</u>
 Total	 \$35,629.02

10. Approve Berks County Joint Purchasing bids for medical & nursing supplies and classroom & office supplies.

Background information: The bid information for medical & nursing supplies, and classroom & office supplies will be listed on the May 28, 2013 Board meeting agenda.

11. Approve tuition rates for 2012-13 as follows:

- \$_____ elementary
- \$_____ secondary

Background information: The tuition charge(s) for the fiscal year ending June 30, 2013 are based on the school's annual financial report and child accounting attendance reports submitted by the chief school administrator of the school district for the preceding school year which ended June 30, 2012. These charges have been calculated in accordance with the provisions of Section 2561 of the PA Public School Code of 1949, as amended.

12. Approve submission of delinquent per capita tax in the amount of \$14,146 to Statewide Tax Recovery.

Background information: April 30, 2013 was the deadline for per capita payments under the penalty period. A complete list of the filing can be obtained from the Interim Business Manager.

13. Appoint Christine L. Stafford as Board Secretary for a four-year term beginning July 1, 2013 through June 30, 2017.

14. Approve Gregory Portner as School Board Treasurer for the term July 1, 2013 through June 30, 2014 with no wage payments.

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C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-6:

1. Approve Resolution 05-13-13-01 to terminate the employment of and the employment agreement with **Corinne D. Mason**, Business Administrator, effective June 30, 2013, and authorize the appropriate officers to execute a Separation Agreement.
2. RESIGNATION/RETIREMENTS
 - a. Support Staff
 - 1) **Katherine Morris**, Food Service Worker, JSHS, resignation effective May 3, 2013.
 - 2) **Michele Becker**, Secretary, JSHS, resignation effective May 10, 2013.
 - 3) **Justine Coleman**, Cafeteria Site Coordinator, WREC, retirement effective June 7, 2013.
 - 4) **Thomas Hunsicker**, Van Driver, District-wide, resignation effective March 21, 2013.
3. APPOINTMENT
 - a. Supplemental Staff
 - 1) **Charles R. Hiestand, III**, IT Intern, \$12.00/hr., not to exceed 1,000 hours, effective July 1, 2013 through June 30, 2014.
Background information: Funds for this position are included in the Technology Department budget.
4. LEAVE OF ABSENCE
 - a. Professional Staff
 - 1) **Melissa Devlin**, Teacher, JSHS, Family Medical Leave effective May 23, 2013 to the end of the 2012-13 school year, return to work effective the beginning of the 2013-14 school year.
 - 2) **Joan Mathews**, Teacher, JSHS, Family Medical Leave, effective May 3, 2013 with a return date to be determined.
 - 3) **Andrea Kupiszewski**, Teacher, WREC, Family Medical Leave, effective April 30, 2013 until a date to be determined.
 - 4) **Jodi Reardon**, Health/Phys. Ed. Teacher, JSHS, Family Medical Leave on or about October 15, 2013 with a return to work date to be determined.
 - 5) **Nancy Boyer**, Teacher, WREC, Family Medical Leave effective August 26, 2013 until a date to be determined.
 - 6) **Karen Ostrander**, Teacher, WREC, Family Medical Leave, effective on or about August 20, 2013 until a date to be determined.

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b. Support Staff

- 1) **Corrine Suloff**, Special Education Instructional Aide, JSHS, Unpaid Leave of Absence April 29, 30, May 1, May 2, May 3, 2013 with a return to work date of May 6, 2013.
- 2) **Barry Matz**, Custodian/Inventory Specialist, Family Medical Leave, effective April 29, 2013 to May 3, 2013 with a return to work May 6, 2013.
- 3) **Arlene Wagner**, Special Education Instructional Aide, Jr./Sr. High School, return from Family Medical Leave April 25, 2013.
- 4) **Jennifer Wolfe**, Special Education Instructional Aide, WREC, unpaid leave of absence May 1, 2, 3, 6, 2013.
Background Information: Ms. Wolfe was approved at the April 22, 2013 Board meeting for three days.
- 5) **Hilary Decker**, Special Education Instructional Aide, JSHS, Family Medical Leave effective April 30, 2013 to May 3, 2013 with a return to work effective May 6, 2013.

5. TEACHER MENTOR

Presented for approval is the following Mentor Teacher for a newly hired Professional Staff member for the 2012-2013 School Year:

<u>Mentor</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Glen Johnston	Amber Morris	Psychologist	\$125

6. SUBSTITUTES

a. Professional Staff

- 1) Nicholas Kennedy, Teacher (Addition)

The following Personnel and Policy items are for discussion:

7. POLICIES

First reading of the following policies:

610	Purchases Subject to Bid/Quotation
800.1	Electronic Records/Signatures (NEW)

XII. Old Business – Mrs. Butera

XIII. New Business – Mrs. Butera

XIV. Updates from Organizations

- A. WAEA
- B. AFSCME
- C. WAEF
- D. PTA

XV. Adjournment – Mrs. Butera